



Department of Facilities and Maintenance
1364 Farmville Rd. Memphis, Tennessee 38122. (901) 416-9420

August 26, 2020

Terms & Conditions for BID #09022020 Cordova High School Water Heater Purchase

1. PRICES TO INCLUDE F.O.B. DELIVERY TO SPECIFIED LOCATION(S) LISTED.
2. STATE BRAND AND MODEL NUMBER OF ANY EQUAL BID AND ATTACH ANY FULL PARTICULARS/CATALOG SHEET, IF REQUIRED.
3. IF ITEM(S) REQUIRES NO SUBSTITUTE, PLEASE STATE BRAND AND MODEL AS SPECIFIED BY ITEM(S) LISTED.
4. PLEASE BID YOUR PRICE FOR THE "UNIT OF PURCHASE" REQUESTED, I.E. "EACH", "PKG.", ETC.
5. INDICATE TIME REQUIRED FOR DELIVERY AND ANY SPECIAL PRICE EFFECTIVE DATES IN THE RESPONSE TERMS BOX.
6. YOU MUST FILL OUT THE ATTACHED STANDARD BID/QUOTE FORMS DOCUMENT: PROMISE OF NON-DISCRIMINATION STATEMENT, THE SECOND TIER PURCHASING STATEMENT, AND THE DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS STATEMENT WITH YOUR BID.

NOTE 1: PLEASE SAVE STANDARD BID/QUOTE FORMS DOCUMENTS TO YOUR COMPUTER BEFORE FILLING OUT. PLEASE SAVE COMPLETED FORMS AND ATTACH TO THE FIRST LINE ITEM OF YOUR RESPONSE.

NOTE 2: STANDARD TERMS & CONDITIONS ARE LOCATED WITHIN THE ATTACHED BID FORMS DOCUMENTS. PLEASE SAVE STANDARD BID FORMS DOCUMENTS TO YOUR COMPUTER BEFORE FILLING OUT. PLEASE SAVE COMPLETED FORMS AND ATTACH TO THE FIRST LINE ITEM OF YOUR RESPONSE. PLEASE SEE OTHER BID NOTES BELOW.

- SCBE PROCUREMENT SERVICES RESERVES THE RIGHT TO REVIEW ALL VENDOR, SUPPLIER OR CONTRACTOR RECORDS IN ORDER TO DETERMINE WHETHER A CONFLICT OF INTEREST EXISTS.
- SHELBY COUNTY BOARD OF EDUCATION RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, OR ANY PART THEREOF, AND TO WAIVE ANY INFORMALITIES AND/OR TECHNICALITIES THAT ARE DEEMED TO BE IN THE BEST INTEREST OF SHELBY COUNTY BOARD OF EDUCATION.
- SUCCESSFUL VENDOR TO BE PAID ONLY WHEN DELIVERY IS COMPLETE, ACCORDING TO ALL TERMS AND CONDITIONS OF BID.

FOR THE APPROPRIATE PURCHASES, ALL MATERIAL DATA SAFETY DATA SHEETS (MSDA) AND SPECIFICATIONS MUST ACCOMPANY ALL SHIPMENTS COVERED UNDER TENNESSEE HAZARDOUS CHEMICAL RIGHT TO KNOW LAW- TENNESSEE PUBLIC CHAPTER #417-HOUSE BILL #731

SHELBY COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE IN ITS PROGRAMS OR EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, HANDICAP/DISABILITY, SEX OR AGE.

Bid Terms & Conditions:

Bid as specified, "All or None". Bidders must be domestic (no foreign distribution or remittance address). Please review all attachments, fill out all forms and submit with your bid. Pricing must include delivery fee/charges. No Exceptions. No samples required at this time.

The awarded bidder is required to hold the fixed price until October 30, 2020 for additional purchases if needed.

Bid Deadline is September 2, 2020 and must be received no later than 11:00am CST.

Bids will be hand delivered to 1364 Farmville, SCS Warehouse.

Go to the Andrew Street location on the north side of the building. Go thru the entrance with the red awning and sign the bid submission sheet and an SCS staff will take your bid package.

Awarded Bidder must be willing to pick up and deliver product to Cordova High School:

Delivery location: Cordova High School, 1800 Berryhill Road, Cordova TN, 38016

Contact Person: Harry Herbers, 901-626-4502

For questions concerning this bid, contact William Webb, Facilities & Construction Sourcing Manager at 901 416-0491 or 901 319-4223 also via email at webbw@scsk12.org.